



## **Level 2 – Super User Training**

### **Vehicle Tracking & Telematics 2.10 Course**

This training course teaches you all about the Microlise Map Client, which is the application central to the Vehicle Tracking Solution. The Microlise Map Client is a real-time vehicle tracking and reporting solution that has been designed to meet the needs of a wide range of users within the fleet and distribution industry.

#### **Course Outline & Key Features**

In this course, you will learn how to overcome a wide range of common business problems by using the key features listed below:

*KEY FEATURES: Learn how to track your vehicles in real-time, use contextual vehicle icons and customised tooltips, track vehicles by their current status, run historical playbacks, find locations and points of interest on the map, find nearest vehicles in relation to a location of interest and show recommended route on map with eta, duration and directions, use two-way messaging, create radial, polygon and corridor geofences, run reports and manage system administration.*

#### **Target Audience**

The course is targeted at Super User level for those candidates who need to learn not only the key operational features of the system, but also how to optimise the use of the system through the appropriate administration options, as well as manage user access and user visibility etc.

This also includes an overview of the reporting suite within which users will receive a demonstration of some of the key vehicle tracking and telematics reports, incl. how to access, administer and set up report subscriptions.

By the end of the training course, users will therefore be able to understand how to use the key features of the system and how to administer it to gain optimum business benefits.

\*see next page for a detailed breakdown of the key modules and topics included in this training course

#### **Course Venue and Course Duration**

This training course is held at the Microlise HO Training Room facilities and is a full day in duration, (9:30am to 16:30pm approx). A buffet lunch will be provided between 12:30-1:30pm.

# VEHICLE TRACKING & TELEMATICS SUPER USER TRAINING

## COURSE TOPICS

This training course includes the following modules and topics:

### PART ONE

#### MODULE ONE: **Getting Started**

- Topic 1:* Logging on to the Map Client
- Topic 2:* Managing Tool Windows
- Topic 3:* Navigating the Map
- Topic 4:* Map View Preferences
- Topic 5:* Vehicle & Site Tooltips
- Topic 6:* Multiple Map Views and Shortcuts

#### MODULE TWO: **Operational**

- Topic 1:* Working with Vehicles
- Topic 2:* Sending a Message to a Vehicle \*
- Topic 3:* Finding Nearest Vehicles to a POI
- Topic 4:* Performing a Vehicle Playback
- Topic 5:* Working with Alerts

### PART TWO

#### MODULE TWO: **Administration**

- Topic 1:* Setting up Groups
- Topic 2:* Setting up Users
- Topic 3:* Setting up Drivers \*
- Topic 4:* Setting up Vehicle Profiles
- Topic 5:* Setting up Vehicles
- Topic 6:* Creating Sites and Geofences

#### MODULE FOUR: **Management & Reports**

- Topic 1:* Tracking & Telematics Reports
- Topic 2:* Safe and Economic Reports \*
- Topic 3:* Subscribing to Reports

#### **TRAINING ACTIVITIES**

Practical training activities around the operational and reports features demonstrated in Modules 2 and 4

\* represents optional topics that are subject to individual customer implementation